

From: [Cheryl Itkin](#)
To: [Bob Sonawane](#); [Danielle DeVoney](#); [David Bussard](#); [JaniceS Lee](#); [Jeff Gift](#); [John Vandenberg](#); [John Whalan](#); [Lynn Flowers](#); [Paul White](#); [Thomas Bateson](#); [Weihsueh Chiu](#); [Linda Tuxen](#); [Gina Perovich](#); [Charles Ris](#)
Subject: Follow-up on 11/23 - Meeting for Chemical Managers to discuss charge questions for assessments going to SAB
Date: 11/30/2009 03:43 PM
Attachments: [EtO-Charge Questions Oct 2006 final.pdf](#)
[sab_06_006 PFOA.pdf](#)

Hi everyone,

I had a few follow-up actions from last week's meeting about "SAB Charge Questions". First, you needed to know who the DFO's are for each chemical. Here is a quick list to get acquainted with the names and it is suggested that chemical managers contact their DFO a few months in advance of the review to begin coordination between NCEA and the SAB. I've also updated the tracking table, "SAB Milestone Chart", an Excel spreadsheet with this information and other info and I will send that out by tomorrow.

Chemical: SAB DFO

CO: Kyndall Barry
PM: Holly Stallworth
TCE: Marc Rigas
Methanol: Ed Hanlon
PAH Mixtures: Aaron Yeow
Dioxin Reassessment: Marc Rigas
IRIS update: Sue Shallal
Libby Asbestos: Aaron Yeow
Formaldehyde: Sue Shallal
Inorganic Arsenic: Marc Rigas
Biofuels Report: Stephanie Sanzone

Also, I talked with Sue Shallal today and I am developing a 1-page guide outlining the steps for coordinating with the SAB, This will be for NCEA, for all chemical managers/PIs having an assessment going to the SAB for peer review. I should have that to you tomorrow.

Regarding samples of good specific charge questions, Sue suggested also taking a look at PFOA, completed a few years ago, but a good example of charge questions. I located the charge questions in the report attached, see page 8 followed by responses.



sab_06_006 PFOA.pdf

Last, I will be on leave for about 2 weeks starting this Wednesday, December 2. While I am out, please contact Linda Tuxen regarding peer review activities with the SAB and any SAB questions you may have regarding your upcoming review.

Cheryl

----- Forwarded by Cheryl Itkin/DC/USEPA/US on 11/30/2009 03:11 PM -----

From: Cheryl Itkin/DC/USEPA/US
To: Bob Sonawane/DC/USEPA/US@EPA, Danielle DeVoney/DC/USEPA/US@EPA, David Bussard/DC/USEPA/US@EPA, JaniceS Lee/RTP/USEPA/US@EPA, Jeff Gift/RTP/USEPA/US@EPA, John Vandenberg/RTP/USEPA/US@EPA, John Whalan/DC/USEPA/US@EPA, Lynn Flowers/DC/USEPA/US@EPA, Paul White/DC/USEPA/US@EPA, Thomas Bateson/DC/USEPA/US@EPA, Weihsueh Chiu/DC/USEPA/US@EPA
Date: 11/23/2009 09:48 AM
Subject: Agenda for 11/23 - 10am Meeting for Chemical Managers to discuss charge questions for assessments going to SAB

Good morning, Here's the agenda for today's meeting at 10AM (approx. 20 minutes from now).

11/23 Chemical Managers Meeting Agenda: 10:00-11:00AM

Washington Division Conference Room/phone 866-299-3188, access code is 2025643288.

- I. Purpose of meeting/define issue - we are being asked to develop more specific charge questions for SAB, ie. TCE. (David)
- II. Highlight CASAC charge examples that include specificity: PM & CO (John)
- III. Discuss pros and cons for more specific charge questions
- IV. Summarize discussion (David, John, Cheryl)

Also, David suggested we may want to include the EtO charge in our discussion.



EtO-Charge Questions Oct 2006 final.pdf

Cheryl

▼ Cheryl Itkin---11/20/2009 05:32:52 PM---Hi all, This is a reminder there is meeting on Monday, 11/23 at 10AM for chemical managers with asse

From: Cheryl Itkin/DC/USEPA/US
To: Bob Sonawane/DC/USEPA/US@EPA, Danielle DeVoney/DC/USEPA/US@EPA, David Bussard/DC/USEPA/US@EPA, JaniceS Lee/RTP/USEPA/US@EPA, Jeff Gift/RTP/USEPA/US@EPA, John Vandenberg/RTP/USEPA/US@EPA, John Whalan/DC/USEPA/US@EPA, Lynn Flowers/DC/USEPA/US@EPA, Paul White/DC/USEPA/US@EPA, Thomas Bateson/DC/USEPA/US@EPA, Weihsueh Chiu/DC/USEPA/US@EPA
Date: 11/20/2009 05:32 PM
Subject: Materials for 11/23 - 10am Meeting for Chemical Managers to discuss charge questions for assessments going to SAB

Hi all,

This is a reminder there is meeting on Monday, 11/23 at 10AM for chemical managers with assessments going to the SAB to discuss charge questions for the upcoming SAB reviews. The meeting will be held in the Washington Division Conference Room and for those off-site, please phone (b) (6), access code is (b) (6). The agenda will follow in another email.

Below are the materials for the discussion, see all seven file attachments at the bottom of this email (keep scrolling). David put together a nice summary of the issue and a discussion with John, immediately below, also there is a copy of the summary in one of the attached files.

David's NOTES from recent discussion of peer review charges

Attendees: Cheryl Itkin, John Vandenberg, David Bussard

Issue: When NCEA W sent the draft charge for TCE to the SAB, Vanessa Vu sought some changes to it. Given timing (one week until release of assessment draft) we agreed not to revise. But, the issues likely remain and merit discussion.

Vanessa flagged:

(b) (5)

[Redacted]

[Redacted]

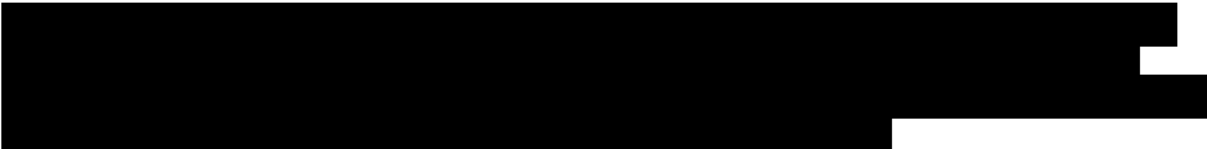
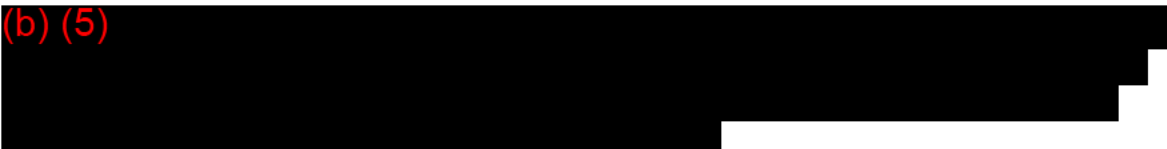
CASAC Experience:

(b) (5)

[Redacted]

[Redacted]

(b) (5)



----- Forwarded by Cheryl Itkin/DC/USEPA/US on 11/20/2009 03:02 PM -----

From: David Bussard/DC/USEPA/US
To: Flowers.Lynn@epamail.epa.gov, itkin.cheryl@epa.gov, John Vandenberg, Paul White@EPA, Bob Sonawane@EPA
Cc: Charles Ris/DC/USEPA/US@EPA, Gina Perovich/DC/USEPA/US@EPA
Date: 11/10/2009 02:16 PM
Subject: Fw: example casac charge questions

I suggest we ask a small group of chemical managers with assessments going to SAB to meet and discuss the SAB and how the SAB staff have said they'd like a charge to be laid out. (While TCE has sent a charge, they still could benefit from discussion of what the SAB would like as it might influence things like what information to present at first meeting.)

Attached are some notes I made:

Here is TCE charge, (some PM and CO charges are below), and a **draft** methanol charge.

David Bussard
Director of Washington Division,
National Center for Environmental Assessment,
Office of Research and Development, USEPA

email: bussard.david@epa.gov / phone: 703-347-8647 / fax: 703-347-8690
US mail address: USEPA (mailcode 8623P), 1200 Pennsylvania Ave,
NW, Washington, DC 20460
Physical office location: Two Potomac Yard, 7th floor room N-7724,
2733 S. Crystal Dr., Arlington, VA 22202

----- Forwarded by David Bussard/DC/USEPA/US on 11/10/2009 02:14 PM -----

From: John Vandenberg/RTP/USEPA/US
To: Cheryl Itkin/DC/USEPA/US@EPA, David Bussard/DC/USEPA/US@EPA

Date: 11/05/2009 01:01 PM
Subject: example casac charge questions

Jon Samet, CASAC chair, wanted our charge questions to be more specific. These examples are ones that add specificity in response to his comments. We've given the draft Charge to the DFO, who has shared them with Samet before final sign-off by me and he has been supportive with no changes.

Note that we attached to the CO 2nd draft charge a summary of changes made as a separate attachment.
For PM, we just described in the 2nd draft charge the changes made, without a separate summary.
Vanessa and CASAC were fine with the variable ways we've done this.

John

John Vandenberg, PhD
Director, RTP Division
National Center for Environmental Assessment B243-01
Office of Research and Development, USEPA
Research Triangle Park, NC 27711

Tel: 919 541 4527
Fax: 919 541 5078 [attachment "CASAC charge letter 2nd ERD PM ISA August 5 2009.doc" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "CASAC charge letter PM ISA Jan09_final.doc" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "Charge for 2nd draft CO ISA 9-29-09.doc" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "Charge for draft CO ISA 040909.doc" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "NOTES from discussion of peer review charge.doc" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "TCE_CHARGE_TO_EXTERNAL_PEER_REVIEWERS.PDF" deleted by Cheryl Itkin/DC/USEPA/US] [attachment "IRIS_Methanol EPR revised charge_10-30-09.doc" deleted by Cheryl Itkin/DC/USEPA/US]